



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC

Minutes of 25th Meeting of IQAC

The 25th Meeting of IQAC was held on 28 August 2024 (Thursday) at 2.00 p.m. in the Sirohi Hall, Admin Block, Poonima Institute of Engineering and Technology, Jaipur

The meeting was presided by Dr. Dinesh Goyal, Director and IQAC chairman. The agenda was circulated in the meeting. The following members attended the meeting.

S. No.	Name	Designation
1	Dr. Dinesh Goyal, Director/Principal	Chairman
2	Mr. Jai Sharma	Management Representative
3	Dr. Gautam Singh, Professor & Registrar	Convener
4	Dr. Mukesh Chandra, Professor	Coordinator, IQAC
5	Dr. Shruti Thapar, Associate Professor	Co-Coordinator, IQAC
6	Dr. Sama Jain, Professor (HoD, Applied Science and Humanities)	Member
7	Dr. Priya Mathur Professor (President, IIC)	Member
8	Dr. Anil Kumar, Professor (HoD, Computer Science Engineering)	Member
9	Dr. Budesh Kanwar, Professor (HoD, AI & DS)	Member
10	Dr. Amit Shrivastava, Professor (HoD, Electrical Engineering)	Member
11	Dr. Payal Bansal, Professor (HoD, IoT & IDEA Lab)	Member
12	Mr. Ashok Kumar, Assistant Professor (Proctor)	Member
13	Mr. Rajendra Singh, Assistant Professor (ERP Coordinator)	Member
14	Dr. Sonia Kaur Bansal, Professor (NEP 2020 Coordinator)	Member
15	Ms. Himani Sharma CSE (III Year)	Student Representative
16	Mr. Lakshya Sharma CSE (II Year)	Student Representative
17	Mr. Ankit Kumawat, A3logics India Pvt. Ltd, Sitapura Jaipur	Alumni Representative
18	Mr. Yogesh Agarwal, Global Head, L&D, WIPRO, Jaipur	Industrialists/stakeholders
19	Mr. Anil Pilonia, Managing Director, Salesforce Consulting at Horizontal Digital, Jaipur, India	Expert from Academia
20	Prof. (Dr.) Kapil Sharma, Professor, Department of Mathematics South Asian University, New Delhi	Expert from Academia
21	Dr. Manoj Kumar, Professor, DTU New Delhi	Expert from Academia
22	Dr. Neelima Gupta, Professor, University of Rajasthan	Expert from Academia
23	Mr. Dinesh Sharma	Member, Office Staff

Note: Mr. Kapil Sharma, Mr. Ankit Kumawat, and Dr. Manoj Kumar could not attend the meeting.

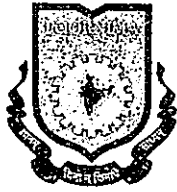


POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC

S. No.	Agenda	Outcome
1	To confirm MoM of 24 th IQAC meeting held on 27 th June, 2024 (Thursday) at Sirohi Hall in admin block of Poornima Institute of Engineering and Technology, Jaipur.	The minutes of IQAC meeting dated on 27 th June 2024 (Thursday) were confirmed.
2	To present the Action Taken Report (ATR) of 24 th IQAC Meeting dated 27 th June 2024	The convener of IQAC briefly discussed the action taken on the 24 th IQAC meeting held on 27 th June 2024.
3	To review the Action Taken Report on the analysis of feedback from stakeholders for odd and even semester of the academic year 2023-24.	The Internal Quality Assurance Cell (IQAC) reviewed and approved the Action Taken Report related to stakeholder feedback for the academic year 2023-24, and then provided recommendations to all Heads of Departments (HoDs).
4	To Present the annual report of institute for the academic year 2023-24.	The Internal Quality Assurance Cell (IQAC) expressed its satisfaction and approved the annual report for the academic year 2023-24.
5	To present report of Academic Administrative Audit (AAA) for the academic year 2023-24.	The members of the Internal Quality Assurance Cell (IQAC) expressed their satisfaction with the completion of the Academic Administrative Audit for the 2023-24 academic year and subsequently gave their approval.
6	To review the progress of internal financial audit for the financial year 2023-24.	The members of the Internal Quality Assurance Cell (IQAC) reviewed the progress achieved in the internal financial audit for the fiscal year 2023-24 and advised to expedite the same due to forthcoming NAAC Peer Team visit.
7	To review the innovative semester planning in line with DAB and PAC, ensuring alignment with the academic calendar by assessing objectives, strategies, resources, course delivery, and faculty alignment.	The Internal Quality Assurance Cell (IQAC) reviewed the semester planning process and provided various recommendations to the DAB and PAC to enhance the quality of academic and extracurricular activities.

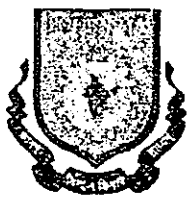


POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC

8	To review the preparedness for the NAAC Peer Team's visit concerning the second cycle of accreditation.	The IQAC expressed satisfaction with the preparations for the NAAC Peer Team's visit for the second cycle of accreditation and provided several constructive suggestions to achieve the highest accreditation grade possible.
9	To consider proposal of 15 days faculty development program on "The NAAC Accreditation Framework within the Framework of the National Education Policy 2020".	The IQAC assessed a proposal for a 15-day faculty development program focused on "The NAAC Accreditation Framework in Relation to the National Education Policy 2020" and subsequently approved it.
10	To present the annual report of UHV and IKS in alignment with NEP-2020.	The Internal Quality Assurance Cell (IQAC) granted approval on the annual report on Universal Human Values (UHV) and Indian Knowledge Systems (IKS), emphasizing its consistency with the National Education Policy (NEP) 2020 for academic year 2023-24.
11	To consider activity calendar for the academic year 2024-25 of all departments.	The Internal Quality Assurance Cell (IQAC) reviewed and approved the activity calendar for the 2024-25 academic year for all departments.
12	To consider the proposal put forth by the Department of Internet of Things, Computer Science and Engineering, and Artificial Intelligence & Data Science for hosting the international conferences ICISRI-2024 and ICIMMI-2024.	The proposals for international conferences submitted by different departments were reviewed and approved by the members of the Internal Quality Assurance Cell (IQAC).
13	To update about the inspection of the RTU and BTER in relation to the introduction of two new programs: B.Tech in Electronics and Communication Engineering (ECE) and B.Tech in Electrical Engineering (EE).	The members of the IQAC expressed their satisfaction for the institute's decision to introduce two new programs: B.Tech in Electronics and Communication Engineering (ECE) and B.Tech in Electrical Engineering (EE).



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC

25th Meeting of IQAC (Dated - 28th August, 2024)

The meeting was presided by Dr. Dinesh Goyal, Director and IQAC chairman. The agenda was circulated in the meeting. The following members attended the meeting.

S. No.	Name	Designation	Signature
1	Dr. Dinesh Goyal, Director/Principal	Chairman	
2	Mr. Jai Sharma	Management Representative	
3	Dr. Gautam Singh, Professor & Registrar	Convener	
4	Dr. Mukesh Chandra, Professor	Coordinator, IQAC	
5	Dr. Shruti Thapar, Associate Professor	Co-Coordinator, IQAC	
6	Dr. Sama Jain, Professor (HoD, Applied Science and Humanities)	Member	
7	Dr. Priya Mathur Professor (President, IIC)	Member	
8	Dr. Anil Kumar, Professor (HoD, Computer Science Engineering)	Member	
9	Dr. Budesh Kanwar, Professor (HoD, AI & DS)	Member	
10	Dr. Amit Shrivastava, Professor (HoD, Electrical Engineering)	Member	
11	Dr. Payal Bansal, Professor (HoD, IoT & IDEA Lab)	Member	
12	Mr. Ashok Kumar, Assistant Professor (Proctor)	Member	
13	Mr. Rajendra Singh, Assistant Professor (ERP Coordinator)	Member	
14	Dr. Sonla Kaur Bansal, Professor (NEP 2020 Coordinator)	Member	
15	Ms. Sakshi Khandelwal CSE (III Year)	Student Representative	
16	Mr. Anag Agarwal CSE (II Year)	Student Representative	
17	Mr. Ankit Kumawat, A3logics India Pvt. Ltd, Sitapura Jaipur	Alumni Representative	
18	Mr. Yogesh Agarwal, Global Head, L&D, WIPRO, Jaipur	Industrialists/stakeholders	
19	Mr. Anil Pania, Managing Director, Salesforce Consulting at Horizontal Digital, Jaipur, India	Expert from Academia	
20	Prof. (Dr.) Kapil Sharma, Professor, Department of Mathematics South Asian University, New Delhi	Expert from Academia	
21	Dr. Manoj Kumar, Professor, DTU New Delhi	Expert from Academia	
22	Dr. Neelima Gupta, Professor, University of Rajasthan	Expert from Academia	
23	Mr. Dinesh Sharma	Member, Office Staff	