



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC

Action Taken Report with respect to 21st IQAC meeting dated 30 September 2023

S.No.	Resolution	Action Taken
1.	IQAC members expressed their satisfaction on audited statements of institute for financial year 2022-2023	It was recorded that no further action was required and expected.
2.	The IQAC members suggested faculty course planning and subject preparedness for the upcoming odd semester of 2023-24.	The suggestions of the IQAC implemented by faculty members for course planning and subject preparedness for the upcoming odd semester of 2023-24.
3.	Following discussions with the Program Assessment Committee, the IQAC members offered valuable suggestions for course planning, curricular and extracurricular activities.	All heads of departments implemented suggestions to course planning, curricular and extracurricular activities.
4.	The members of the IQAC provided suggestions for new areas to be included in the forthcoming Faculty Development Programs (FDPs).	All heads of departments implemented suggestions of IQAC for forthcoming Faculty Development Programs (FDPs).
5.	The felicitation program for the achievement of faculty and staff members was met with satisfaction by the IQAC members.	It was recorded that no further action was required and expected.
6.	The members of the IQAC have given their approval and were satisfied with the report on the student orientation program for newly enrolled students.	It was recorded that no further action was required and expected.
7.	All departments have been directed by the IQAC to take appropriate action based on the analysis of feedback received.	The IQAC has received and presented the action taken report from department heads on feedback analysis, which outlines key themes and proposed strategies. This has led to enhanced communication and workflow efficiency.
8.	The IQAC members have given their approval to the proposal.	It was recorded that no further action was required and expected.
9.	The IQAC members were satisfied with the placement reports for the academic year 2022-23	It was recorded that no further action was required and expected.
10.	The IQAC has offered recommendations regarding the organization of conferences, workshops, and seminars.	The IQAC recommendations were recorded and shared with all departments in order to be implemented.
11.	The IQAC team reviewed stakeholder feedback and instructed departments on necessary action.	All departments have taken action based on feedback received from stakeholders.



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12.	The IQAC recommended accelerating the process to ensure that AQAR & IQA are submitted by March/April 2024.	The IQAC recommendations were executed in the AQAR report submitted in 10 March 2024, and subsequently in the IQA report submitted in 17 April 2024.
13.	The IQAC was pleased with the findings of the Academic and Administrative Audit report for the year 2022-23.	It was recorded that no further action was required and expected.

The meeting ended with vote of thanks.

Convener (IQAC)
(Dr. Gautam Singh)

Chairman (IQAC)
(Dr. Dinesh Goyal)