



# POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC and NBA

## Minutes of 19<sup>th</sup> Meeting of IQAC

The 19<sup>th</sup> Meeting of IQAC was held on 21<sup>st</sup> Feb, 2023 (Tuesday) at 2.00 p.m. at Conference Room of PIET. The meeting was presided by Dr. Dinesh Goyal, Director and IQAC chairman. The following agenda were transacted in the meeting. The following members attended the meeting.

### Present:

S. No.	Name	Designation
1.	Dr. Dinesh Goyal, Director/Principal	Chairman
2.	Mr. Jai Sharma	Management Representative
3.	Dr. Gautam Singh, Professor & Registrar	Convener
4.	Dr. Mukesh Chandra, Professor	Coordinator, IQAC
5.	Ms. Alka Rani, Assistant Professor (Electronics & Comm. Engg.)	Member
6.	Dr. Sama Jain, Professor (Chemistry)	Member
7.	Dr. Priya Mathur Professor (Mathematics)	Member
8.	Mr. Deepak Moud, Assistant Professor (Computer Engineering)	Member
9.	Dr. Anil Kumar, Professor	Member
10.	Dr. Budhesh Kanwar, Professor	Member
11.	Dr. Ajay Maurya, Professor	Member
12.	Mr. Udit Mamodiya HoD, IDEA Lab	Member
13.	Mr. Abhishek, Sain, CS, III Year	Student Representative
14.	Ms. Akshita Sharma, AI&DS, III Year	Student Representative
15.	Mr. Shubham Godika, Software Engineer, Metacube, Jaipur	Alumni Representative
16.	Mr. Puneet Mittal, Co-Founder & CEO, Pratham Software, Jaipur	Industrialists/stakeholders
17.	Mr. Akhilesh Natani, Director, Appcino Technologies Pvt.Ltd., Jaipur	Industrialists/stakeholders
18.	Dr. Somitra Kumar Sanadhya, Professor, IIT Jodhpur	Expert from Academia
19.	Dr. Manoj Kumar, Professor, DTU New Delhi	Expert from Academia
20.	Dr. Neelima Gupta, Professor, University of Rajasthan	Expert from Academia
21.	Mr. Damodar Lal Sharma, Office Executive	Member, Office Staff

**Note: Dr. Manoj Kumar and Mr. Puneet Mittal could not attend the meeting**



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## Minutes of 19<sup>th</sup> Meeting of IQAC

S. No.	Agenda	Outcomes
1	To confirm MoM of 18 <sup>th</sup> IQAC, a meeting held on 12th December, 2022 in Conference Hall, PIET.	It was recommended that minutes of IQAC meeting dated 02 December, 2021 are confirmed and members agreed to it.
2	To present the Action Taken Report (ATR) of IQAC Meeting dated 12 <sup>th</sup> December, 2022.	The convener briefly discussed the actions taken on the meeting held on 12th December, 2022 and recommended to adhere to the points discussed in the meetings.
3	To review the report on actions taken, a meeting with the HODs is needed to discuss feedback analysis.	A meeting specifically with the Heads of Departments (HODs) has been arranged to thoroughly review the report on actions taken and analyse feedback, to improve processed and ensure they align with the institute's goals.
4	To review the evaluation report, a meeting with the respective departments' Program Assessment Committee (PAC) is required to discuss assessment and attainment.	A meeting will be convened with the respective departments' Program Assessment Committees (PACs) to discuss assessment methodologies and attainments, to minimize the gap between the targeted and attained Course Outcomes (COs), Program Outcomes (POs), and Program-Specific Outcomes (PSOs) to ensure effective alignment with educational objectives.
5	To take into account the report on the successfully organized 4th international conference ICIMMI-2022	The members of the IQAC welcomed the report and expressed their pleasure with the way the fourth international conference, ICIMMI-2022, had been organized.
6	To review the performance of AICTE IDEA lab and Center of Excellence (CoE).	Members of the IQAC assessed the AICTE IDEA lab's performance review and expressed satisfaction with it.
7	To take into account the report on the successfully organized international conference (ICIDLHV-2023)	The members of the IQAC welcomed the report and expressed their pleasure with the way the international conference (ICIDLHV-2023), had been organized.
8	To discuss and consider proposal of POORNIMA HACKATHON-2023	After discussion the members of the IQAC considered and accepted proposal of POORNIMA HACKATHON-2023.
9	To consider proposal and suggestions regarding field project/internship.	The members of the IQAC considered and accepted proposal of field project/internship with some suggestions.
10	To review work of students in AICTE MODROBS at campus and modernization of the labs.	The members of the IQAC reviewed work of students in AICTE MODROBS at campus and they provide some suggestions for utilizations of AICTE MODROBS

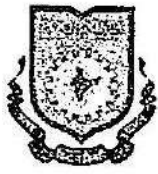


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		by students.
11	To consider reports of ATAL FDP, NPTEL Course workshops and webinars on different topics for first year students.	The IQAC considered and accepted of reports of ATAL FDP, NPTEL Course, COURSEERA, workshops and webinars on different topics for first year students.
12	To review reports of programs to be organized on G20 and Azadi ka Amrit Mahotsav	The IQAC reviewed and approved reports for the programmes that will be held in conjunction with the G20 and Azadi ka Amrit Mahotsav.
13	To review the preparations of the Even Semester and the teaching-learning process as per OBE.	IQAC members analysed the report of the preparations of the Even Semester and the teaching-learning process and expressed satisfaction. Some valuable suggestions are given to maintain the standards as per OBE.
14	To consider proposal on faculty training program on LATEX	The proposal for a faculty training programme in LATEX was reviewed by the IQAC and approved.
15	To review the preparation for QIV Ranking.	The members of IQAC assessed the reports for QIV identifying strengths and areas for improvement. Additionally, action plans are formulated to address any deficiencies and ensure compliance with quality standards.
16	To review and analyse the final draft of AQAR for the year 2021-22	IQAC assessed the draft of AQAR for the year 2021-22 in detail and expressed satisfaction with minor changes.
17	To review the draft of the AQAR for the year 2022-23	IQAC reviewed the draft of AQAR of 2022-23 and expressed satisfaction on the same.



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