



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC and NBA

Action Taken Report with respect to VIII IQAC meeting dated 26May, 2020

S.No.	Resolution	Action Taken
1.	The Convener of IQAC circulated MoM of VIII meeting to all the members for their comments. As there were no comments, it was declared by the chairman, IQAC the minutes are confirmed and approved	It was proposed that no any other action was required.
2.	The convener briefly discussed the actions taken on the meeting held on 26 May, 2020. There was useful discussion and important suggestions were given on various points.	It was recorded that implementations will be done as per suggestions given.
3.	Different time slots were allotted to all the Departments wherein they were expected to make a power-point presentation of their department's Semester Commencement planning. Schedule be given in ANNEXURE. All the department heads presented PPT and discussed the semester planning as well as extra co-curricular activities, goal of department and campus placement.	It was proposed that no any other action was required.
4.	All department heads discussed faculty requirement and institute selection committee has been instructed to take necessary action for institute recruitment.	It was proposed that no any other action was required.
5.	To consider and approve the proposal of workshop/seminars/conference on quality related themes and promotion of academic quality related activities of the institution during academic year 2020-21.	Proposals were accepted with certain suggestions and recommendations related quality of activities.
6.	IQAC suggested that all HoD of institute to adopt online teaching, learning and evaluation process through online platforms.	Online teaching, learning and evaluation process was started as per the guidelines and concerned department was given clear instructions for the same.
7.	Poornima Institute of Engineering and technology adopt all initiative related to COVID-19	Some suggestions were accepted and no other actions were recommended.



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8.	The report on internal assessment discussed, in which result of mid-term theory and practical examinations, academic activities during classes and DECA marks summarized by respective department HoDs.	Certain suggestions and recommendations were approved by the members and submission of marks was channelized.
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The meeting ended with vote of thanks.

Convener (IQAC)
(Dr. Gautam Singh)

Chairman (IQAC)
(Dr. Dinesh Goyal)

