



# POORNIMA

## INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC and NBA

### NOTICE

A meeting of Internal Quality Assurance Cell (IQAC) will be held on 23 September, 2019 at 3:00PM in Conference Room, Admin Block, Poornima Institute of Engineering and Technology.

All the members are requested to kindly attend the meeting.

Convener (IQAC) (Dr.  
Gautam Singh)

Dated: 20.09.2019

### AGENDA

Agenda Item: 01: To confirm MoM of 4<sup>th</sup> IQAC, a meeting held on 25 May, 2019 in Conference Hall, PIET.

(Soft copy of last minutes is available with the coordinator (Annexure-I))

Agenda Item: 02: To present the Action Taken Report (ATR) of IQAC Meeting dated 25 May, 2019

Agenda Item: 03: To Consider Financial statements of Poornima Institute of Engineering and Technology for financial year 2018-2019.

Agenda Item: 03: To consider a review of Course coverage.

Agenda Item: 04: To consider reports of I midterm examinations of III, V and VII Semester 2019-20

Agenda Item: 05: To consider report on programs conducted on Teacher's Day (5 Sept., 2019)

Agenda Item: 06: To consider report on programs conducted on Engineer's Day (15 Sept., 2019)

Agenda Item: 06: To consider intensifying Research Activities at institute.

Agenda Item: 07: To consider report annual report of institute year (2018-19).

Agenda Item: 08: Review of NBA work of Civil Engineering Department.

Agenda Item: 09: Any other item with the permission of the chair

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