



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC and NBA

Action Taken Report with respect to Fourth IQAC meeting dated 25 May, 2019

S.No.	Resolution	Action Taken
1.	The Convener of IQAC circulated MoM of 4 th meeting to all the members for their comments. As there no comments, it was declared by the chairman, IQAC the minutes are confirmed and approved	Recorded any other action was not expected.
2.	The convener briefly discussed the action taken on the meeting held on 25 May, 2019. There was useful discussion and important suggestions were given on various points.	Recorded some suggestions are recommended for implementations.
3.	Different time slots were allotted to all the Departments wherein they were expected to make a power-point presentation of their department's Semester Commencement planning. Schedule be given in ANNEXURE. All the department heads will present PPT and discussed about the semester planning as well as extra co-curricular activities, goal of department and campus placement.	Recorded any other action was not expected.
4.	All department head disused faculty requirement and institute selection committee has been instructed to take necessary action for institute recruitment.	Recorded any other action was not expected.
5.	To consider and approve the proposal of workshop/seminars/conference on quality related themes and promotion of academic quality related activities of the institution during academic year 2019-20.	Recorded any other action was not expected.
6.	IQAC suggested that HoD of civil engineering department should start process for NBA accreditation.	NBA accreditation process was started as per the guidelines and department was given clear instructions for the same.
7.	Poornima Institute of Engineering and technology almost prepared for NAAC Peer Visit at institute.	Some suggestions were accepted. Recorded any other action was not expected.



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8.	The report on internal assessment discussed, in which result of mid-term theory and practical examinations, academic activities during classes and DECA marks summarized by respective department HoDs.	Suggestions and recommendations were approved by the members and submission of marks was channelized.
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The meeting ended with vote of thanks.

Convener (IQAC)
(Dr. Gautam Singh)

Chairman (IQAC)
(Dr. Dinesh Goyal)