



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Minutes of Fourth Meeting of IQAC

The Forth Meeting of IQAC was held on 25May, 2019 at 3.00 PM at Conference Room PIET. The following members attended the meeting.

Present:

S.No.	Name	Designation
01	Dr. Dinesh Goyal, Director	Chairperson
02	Mr. Pushendra Mudgal, Assistant Director (PF)	Management Representative
03	Dr.Gautam Singh, Professor & Registrar	Convenor
04	Dr.Puneet Mathur, Sr. Administrative Officer	Member
05	Dr.Mukesh Chandra, Sr. Administrative Officer	Member
06	Dr.Pran Nath Dadhich, Professor (Civil Engineering)	Member
07	Dr.Sama Jain, Associate Professor (Chemistry)	Member
08	Mr. Deepak Moud, Assistant Professor (Computer Engineering)	Member
09	Ms. Mamta Sakpal, Assistant Professor(Computer Engineering)	Member
10	Mr. Manish Singhal, Assistant Professor (Electronics & Comm. Engineering)	Member
11	Mr. Kamal Kishor Choure, Assistant Professor (Electronics & Comm. Engineering)	Member
12	Mr. Manish Sharma, Assistant Professor (Electrical Engineering)	Member
13	Mrs. Pooja Sharma, Assistant Professor (I year Department)	Member
12	Mr. Abhishek Sharma, Civil, III Year	Student Representative
13	Mr. Shubham Godika, Software Engineer, Metacube, Jaipur	Alumni Representative
14	Mr. Akhilesh Natani, Director, Appcino Technologies Pvt. Ltd., Jaipur	Industrialists/ stakeholders
15	Mr. Puneet Mittal, Co-Founder & CEO, Pratham Software, Jaipur	Industrialists/ stakeholders
16	Mr. Damodar Lal Sharma, P.A. to Director	Member, Office Staff

Note Mr. Akhilesh Natani and Ms. Mamta Sakpal could not attend the meeting.



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S.No.	Agenda	Outcomes
1.	To confirm MoM of 3 rd IQAC meeting held on 17 January, 2019	Recommend that minutes of IQAC meeting dated 17 January, 2019 are confirmed.
2.	To present the Action Taken Report (ATR) of IQAC Meeting dated 17 January, 2019.	The convener briefly discussed the action taken on the meeting held on 17 January, 2019
3.	Semester Commencement Planning.	IQAC members expressed their satisfaction on odd semester (2019-20) commencement planning and directed for its clear implementation with maintenance of data.
4.	To consider new faculty recruitment for new semester.	IQAC members expressed their satisfaction on this initiative new faculty recruitment for new semester.
5.	To consider and approve the proposal of workshop/seminars/conference on quality related themes and promotion of academic quality related activities of the institution during academic year 2019-20.	Recommendations and suggestions were accepted by IQAC members for workshop/seminars/conferences academic year (2019-20) and give directions on the feedbacks received.
6.	To consider Preparedness for NBA Accreditation of Civil engineering department	IQAC members expressed their satisfaction on progress of preparedness for NBA of Civil Engineering Department. They suggested for organizing it with preparation of documents and related needs.
7.	To Consider NAAC Peer visit planning.	IQAC members reviewed the progress report of planning.
8.	To Consider Internal assessment report.	IQAC members expressed their satisfaction on Internal assessment report and gave approval.
9.	The review of faculty members required for the forthcoming session in accordance with the AICTE-APH application.	The IQAC members have given their approval for the faculty members required for the upcoming session as per the AICTE-APH application, and have authorized additional steps to be taken.



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02	Mr. Pushpendra Mudgal, Assistant Director (PF)	Management Representative	
03	Dr. Gautam Singh, Professor & Registrar	Convener	
04	Dr. Puneet Mathur, Sr. Administrative Officer	Member	
05	Dr. Mukesh Chandra, Sr. Administrative Officer	Member	
06	Dr. Pran Nath Dadhich, Professor (Civil Engineering)	Member	
07	Dr. Sama Jain, Associate Professor (Chemistry)	Member	
08	Mr. Deepak Moud, Assistant Professor (Computer Engineering)	Member	
09	Ms. Mamta Sakpal, Assistant Professor (Computer Engineering)	Member	
10	Mr. Manish Singhal, Assistant Professor (Electronics & Comm. Engineering)	Member	
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16	Mr. Damodar Lal Sharma, P.A. to Director	Member, Office Staff	

Note Mr. Akhilesh Natani and Ms. Mamta Sakpal could not attend the meeting.

