



# POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

## Minutes of Second Meeting of IQAC

The Second Meeting of IQAC was held on 15 December, 2018 at 3.00 PM at Conference Room PIET.

The following members attended the meeting.

### Present:

S.No.	Name	Designation
01	Dr. Dinesh Goyal, Director	Chairperson
02	Mr. Pushpendra Mudgal, Assistant Director (PF)	Management Representative
03	Dr. Gautam Singh, Professor & Registrar	Convenor
04	Dr. Puneet Mathur, Sr. Administrative Officer	Member
05	Dr. Mukesh Chandra, Sr. Administrative Officer	Member
06	Dr. Pran Nath Dadhich, Professor (Civil Engineering)	Member
07	Dr. Sama Jain, Associate Professor (Chemistry)	Member
08	Mr. Deepak Moud, Assistant Professor (Computer Engineering)	Member
09	Ms. Mamta Sakpal, Assistant Professor (Computer Engineering)	Member
10	Mr. Manish Singhal, Assistant Professor (Electronics & Comm. Engineering)	Member
11	Mr. Kamal Kishor Choure, Assistant Professor (Electronics & Comm. Engineering)	Member
13	Mrs. Pooja Sharma, Assistant Professor (I year Department)	Member
12	Mr. Abhishek Sharma, Civil, III Year	Student Representative
13	Mr. Shubham Godika, Software Engineer, Metacube, Jaipur	Alumni Representative
14	Mr. Akhilesh Natani, Director, Appcino Technologies Pvt. Ltd., Jaipur	Industrialists/ stakeholders
15	Mr. Puneet Mittal, Co-Founder & CEO, Pratham Software, Jaipur	Industrialists/ stakeholders
16	Mr. Damodar Lal Sharma, P.A. to Director	Member, Office Staff

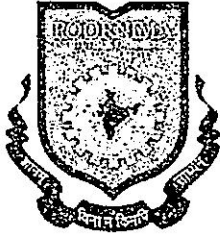
**Note: Mr. Akhilesh Natani and Mr. Puneet Mittal could not attend the meeting.**



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S.No.	Agenda	Outcomes
1.	To Approve the minutes of previous meeting held on 23 November, 2018.	The members confirmed and approved the minutes of previous IQAC meeting dated 23 November
2.	To present the Action Taken Report (ATR) of IQAC Meeting dated 23 <sup>rd</sup> November, 2018.	The members discussed took place related to the actions taken on the points finalized in the meeting held on 23 <sup>rd</sup> November, 2018.
3.	To form the students' Council and to assign the Coordinator for the same.	IQAC members expressed their satisfaction on the formation of the Council.
4.	Examination Assessment and Technical Skill Oriented Training for the interested students under the supervision of Poornima Mission Training and Placement Office (PMTPO).	IQAC members expressed their satisfaction on improvement taken for value addition and career oriented activities through various activities.
5.	To decide the mode of ensuring the credibility of teaching, learning, evaluation of examination procedures through regular internal academic, administrative and physical audits on annual basis.	Members agreed proposal of annual audits to improve teaching learning process and internal assessment process in various aspects.
6.	The team suggested with the permission of the Chair to organize alumni meet on 26 <sup>th</sup> January, 2019.	Recommendations and suggestions were accepted by IQAC members for alumni Meet-2018-19.



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14	Mr. Akhilesh Natani, Director, Appcino Technologies Pvt. Ltd., Jaipur	Industrialists/ stakeholders	
15	Mr. Puneet Mittal, Co-Founder & CEO, Pratham Software, Jaipur	Industrialists/ stakeholders	
16	Mr. Damodar Lal Sharma, P.A. to Director	Member, Office Staff	

Note: Mr. Akhilesh Natani and Mr. Puneet Mittal could not attend the meeting.

