



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Minutes of First Meeting of IQAC

The first Meeting of IQAC was held on 23 November, 2018 at 3.00 PM in the Conference Room PIET. The following members attended the meeting.

Present:

S.No.	Name	Designation
01	Dr. Dinesh Goyal, Director	Chairperson
02	Mr. Pushpendra Mudgal, Assistant Director (PF)	Management Representative
03	Dr. Gautam Singh, Professor & Registrar	Convenor
04	Dr. Puneet Mathur, Sr. Administrative Officer	Member
05	Dr. Mukesh Chandra, Sr. Administrative Officer	Member
06	Dr. Pran Nath Dadhich, Professor (Civil Engineering)	Member
07	Dr. Sama Jain, Associate Professor (Chemistry)	Member
08	Mr. Deepak Moud, Assistant Professor (Computer Engineering)	Member
09	Ms. Mamta Sakpal, Assistant Professor (Computer Engineering)	Member
10	Mr. Manish Singhal, Assistant Professor (Electronics & Comm. Engineering)	Member
11	Mr. Kamal Kishor Choure, Assistant Professor (Electronics & Comm. Engineering)	Member
12	Mr. Manish Sharma, Assistant Professor (Electrical Engineering)	Member
13	Mrs. Pooja Sharma, Assistant Professor (I year Department)	Member
12	Mr. Abhishek Sharma, Civil, III Year	Student Representative
13	Mr. Shubham Godika, Software Engineer, Metacube, Jaipur	Alumni Representative
14	Mr. Akhilesh Natani, Director, Appcino Technologies Pvt. Ltd., Jaipur	Industrialists/ stakeholders
15	Mr. Puneet Mittal, Co-Founder & CEO, Pratham Software, Jaipur	Industrialists/ stakeholders
16	Mr. Damodar Lal Sharma, P.A. to Director	Member, Office Staff

Note: Mr. Shubham Godika and Mr. Puneet Mittal could not attend the meeting.



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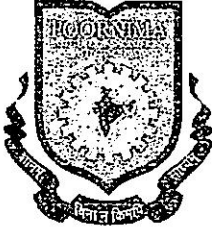
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S.No.	Agenda	Outcomes
1.	Welcome to all the IQAC Members	The Chairperson of the IQAC initiated the session with a warm welcome of the members of IQAC.
2.	Stating of the Importance, Roles and functions to members of IQAC.	IQAC Members were made aware of their responsibilities and functioning of IQAC for the smooth process of beginning the IQAC at the institute.
3.	Vision and Road Map of IQAC for the upcoming semester.	The members got the clear understating of the visions for improvement of quality in institute which led to discuss the action plan for next sem.
4.	To empower the Departmental Quality Assessment Committee (DQAC) and increasing the effectiveness of IQAC by Academic & Administrative Audit	It initiated the establishment of the DQAC for the assurance of quality improvement in academics and Administration.
5.	To achieve R& D grants and revenue generation through consultancy training and testing services to the tune of different bodies. To discuss about the proposal for AICTE (TEQIP).	The process of getting the finance took place through the collective efforts for funds and grants so that the development of R & D may be practically implemented for the confirmation of the targets in achievement.
6.	To submit the Execution plan of Even Semester of 2018-19 as per semester plan	It facilitated the members to know the drawbacks and their removal with the help of improvisation at the end of semester.

The meeting ended with vote of thanks to the chair

Convener (IQAC)
(Dr. Gautam Singh)

Chairman (IQAC)
(Dr. Dinesh Goyal)



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